

HIGH DESERT AMATEUR RADIO GROUP BY-LAWS

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PREAMBLE

Herein the High Desert Amateur Radio Group, a Non-profit Oregon Corporation, shall be referred to within this document as HiDARG or the Corporation.

Article 1. – TERM OF OFFICERS

- (a) Officers of this Corporation shall be elected for a term of one year by vote of the membership. A printed or e-mail ballot shall be used.**
- (b) The term of office for corporation officers shall begin at 12:01 am on January 1 for the year elected and shall end at 12:00 midnight on the following December 31 of the same calendar year.**
- (c) Officers may be removed by a three-quarters vote of the membership.**
- (d) The Board will decide whether to fill a vacant Board position by either majority Board appointment or by calling for a membership vote-a Special meeting. Simple majority vote of members present will suffice. The Secretary will notify all members via electronic mail or U.S. mail as to the new fill in Board member(s). This added Board member will complete the vacant member's remaining term.**

ARTICLE 2 – DUTIES of the BOARD of DIRECTORS

HiDARG's Board of Directors will be made up of the following Officers:

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- (a) The ***President*** shall be the chief executive officer of HiDARG. He/she shall preside over all Annual and Special Business meetings as well as Board of Directors meetings. He/she shall have all the powers and duties which are usually vested in the office of the President of a non-profit Corporation including, but not limited to, the power to appoint committees from among the members from time to time as he/she may in their discretion decide if appropriate to assist in the conduct of the affairs of HiDARG.
- (b) The ***Vice President*** shall assume all the duties of the President in his/her absence. When appropriate, he/she will assist the President in carrying out the duties pertaining to the office of President. The Vice President shall advance HiDARG's interest and activities as approved by the HiDARG Board of Directors.
- (c) The ***Secretary*** shall keep a record of the proceedings of all Annual and Special Business meetings, keep a roll of members and status thereof, provide membership applications, carry on all correspondence, shall be in charge of such books and papers as the Board of Directors may direct. He/she will annually provide members with a membership roster.
- (d) The ***Treasurer*** shall have responsibility for HiDARG's funds and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to HiDARG. All disbursements in excess of five hundred dollars (\$500.00) will require in addition to the Treasurer's signature the approval signature of the President or Vice President or Secretary in absence of the President.

He/she will maintain financial records and provide the State of Oregon and the U. S. Internal Revenue Service with proper documentation to ensure that HiDARG maintains its nonprofit

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status. At the expiration of his/her term, he/she shall turn over all items and records belonging to HiDARG to his/her successor.

- (e) The ***Member at Large*** shall assist, lend expertise and advise the Board of Directors in matters concerning the activities of HiDARG and accept responsibilities, as delegated by consensus of the other Board members.

- (f) The ***HIDARG ARES Coordinator*** (HAC) This will be an auto-appointed position and by default will always be the Deschutes County ARES coordinator, or his designate. This will be an advisory only position to the board and thus not have full voting privileges, with the exception of any issue that the board must consider that directly affects ARES, its funds, business or activities, in which case the HEC vote will carry the weight in the event of a tie. The HEC will also be responsible as liaison between ARES and HIDARG members in any shared activities.

- (g) In the event, the Vice-president is unable to assume the duties of the President the next Board Member in the below sequence will assume the position and related duties.
 - Secretary
 - Treasurer
 - Member at Large

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ARTICLE 3 – RIGHTS/PRIVILEGES

- (a) **Full and Lifetime Members must be FCC licensed radio amateurs.**
- (b) **Lifetime Membership HiDARG will upon execution of this document discontinue the Lifetime Membership program. However, at that time HiDARG will continue to extend to the existing Lifetime Members the full privileges of a Full Membership.**
- (c) **Full Membership Individuals may qualify to become a Full Member by completing a HiDARG membership application form and paying the annual Full Membership dues.**
- (d) **Associate Membership Individuals must be sponsored by a voting member to become an Associate Member. Associate Member shall complete a HiDARG membership application and pay the annual Associate Membership dues. Associate Members may participate in HiDARG affairs, but have no voting privileges and cannot serve on the Board of Directors.**
- (e) **Honorary Membership From time to time, an Honorary Membership may be bestowed by a vote of the members at a Special or Annual Business meeting. Honorary Members will have no voting privileges and cannot serve on the Board of Directors**

ARTICLE 4 – MEETINGS

- (a) **Annual Business Meeting The Annual Business Meeting shall be held in Deschutes County, State of Oregon, each year during the month of November.**

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- (1) **The President shall set the date time and place.**
- (2) **The Secretary shall notify all members via electronic mail or U. S. mail fifteen (15) days in advance as to time and place. The purpose of the Annual Business Meeting will be to:**
 - (a) **Conduct routine business,**
 - (b) **Elect all five of the HiDARG Board members who will take office January 1 of the following calendar year,**
 - (c) **To hear and accept committee reports,**
 - (d) **To approve annual membership dues,**
 - (e) **Take care of other HiDARG affairs that may be required.**
- (b) **The election of Board members and approval of annual dues will be predicated on a majority of eligible voting members present at the Annual Business Meeting.**
- (c) **The method of voting shall be determined by the Board of Directors prior to the election, and allow the use of written, voice, show of hands or electronic ballots or combination of the methods.**
- (d) **Special Business Meeting A Special Business Meeting may be called by the President, or the Vice President if the President is not available, and or by fifty one percent of those members holding Lifetime or Full membership. The Secretary will notify all members, by either electronic mail or U. S. Mail, seven (7) days in advance as to time and place and the purpose of a Special Meeting.**
- (e) **Informal Meetings It is HiDARG's intention, subject to periodic review by the Board of Directors as to time and place that members and guests will informally meet for weekly luncheons or any other such activities.**

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- (f) **Board Meetings** The President or a Board member acting in his/her absence can call for a Board Meeting. The notification as to the time, place and purpose will be at the discretion of the one calling the meeting, The Board member activating a Board Meeting will determine if an agenda, record keeping and minutes will be required.

ARTICLE 5 – ANNUAL DUES

- (a) Annual membership dues will commence January 1 of the year following the Special or Annual Business Meeting.
- (b) Subscription dues option. Membership starts on date of payment, and expires 1 year later. Members will be notified prior to their membership expiration date via email or letter. HiDARG secretary will be responsible for tracking and issuing expiration notices.
- (c) The board will recommend the annual dues amounts needed to conduct business for the Corporation. Then, by the majority vote of those eligible members present at the Annual Business meeting, may levy upon the general membership such dues as shall be deemed necessary for the proper conducting of the business of the Corporation. Non-payment of such dues shall be cause for placing the unpaid member in delinquent status with a loss of HiDARG benefits and privileges. Delinquent members may return to full membership status by paying the current years dues.

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ARTICLE 6 – AMENDMENTS

These Bylaws may be amended by a two thirds majority of eligible voting members present. Proposals for amendments shall be submitted in writing to HiDARG’s Board of Directors who will notify, by electronic mail or U. S. Mail, all Lifetime and Full members, of the pending amendment. Such amendments shall be acted upon during a Special or Annual Business meeting.

ARTICLE 7– INSURANCE

The Board shall keep in effect a like or similar liability insurance plan as offered to affiliated clubs of the American Radio Relay League.

ARTICLE 8 – ARRL AFFILIATED CLUB

Unless cancelled by majority vote of eligible members during an Annual or Special Business Meeting HiDARG will continue to retain an affiliation in the American Radio Relay League as an Affiliated Club.

ARTICLE 9 – REMOVAL OF HiDARG OFFICERS

HiDARG officers may be removed by a vote of three-fourths of the total voting membership. The Vote to be conducted at a Special Business Meeting.

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HiDARG's officers, as directed by the Voting Membership on this 1st day of November 2018, hereby approve these By Laws of the High Desert Amateur Radio Group.

By:

Brady Remsen, W7YPZ, President

Brian Case, KU7F, Vice-President

B. Max Vaughan, KF7MAX, Secretary

Ray Spreier, KG7AV, Treasurer

John Cherry, KE7GYB, Member at Large